


| Position Description | |  |
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| School | St. Patrick's School | |
| Address | 29 Leahy Street, Nhill | |
| Position | Cleaner | |
| Award Category | Catholic Education Multi-Enterprise Agreement 2022 School Services Officer Category B <ul style="list-style-type: none"> work during the school term time paid non-term weeks recall during school holidays by agreement with the Principal | |
| Working Relationships | Reports to: <ul style="list-style-type: none"> the Principal School Business Manager | |
| STATEMENT OF DUTIES | | |
| Responsibilities and Duties | | |
| <ul style="list-style-type: none"> Perform routine cleaning of school property as set out in the Cleaning Schedule. Perform specific cleaning tasks as directed from time to time. | | |
| Child Safety | | |
| <ul style="list-style-type: none"> Be familiar with and comply with the school's Child Safety Policy and Code of Conduct, and any other policies or procedures relating to child safety. Assist in the provision of a child-safe environment for students. | | |
| General Duties | | |
| <ul style="list-style-type: none"> Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures. Identify and report maintenance and repairs issues. Demonstrate professional and collegiate relationships with colleagues. Other duties as directed by the Principal. | | |
| SELECTION CRITERIA | | |
| Commitment to Catholic Education | | |
| <ul style="list-style-type: none"> A demonstrated understanding of the ethos of a Catholic school and its mission | | |
| Commitment to Child Safety | | |
| <ul style="list-style-type: none"> A demonstrated understanding of child safety. Must hold or be willing to acquire a Working with Children Check card and must be willing to undergo a National Police Record Check. | | |
| Skills/Attributes | | |
| <ul style="list-style-type: none"> Ability to work actively, courteously and professionally in a team environment. Interpersonal and communication skills. Ability to manage tasks with minimal supervision. Capacity to work independently. Time-management skills. Self-motivation. Ability and willingness to accept policy directives. | | |